

Important Conference Information for the Young Adults Conference May 30 – June 1, 2008

Check-in procedure on the opening day of the conference (Friday, May 30th):

All participants must check in at the St. Joseph Center between the hours of 12:00 noon and 8:00 p.m. Name badges and conference materials, including housing assignments, will be given to participants at check-in.

When does everything begin?

Franciscan University will be holding a Traveler's Mass in Finnegan Fieldhouse for conference participants at 4:00 p.m. on the opening day of the conference. For those participants who purchased a meal plan, the dining hall is open from approximately 4:30-7:00 p.m. for dinner. Dinner will not be served past 7:00 p.m. The welcome and orientation will begin at 6:30 p.m., with the first session beginning at 7:30 p.m. in Finnegan Fieldhouse.

Closing day Mass begins at 10:30 a.m., with lunch immediately following. Participants staying in on-campus housing must be checked out of the dorms by 2:00 p.m. on Sunday, June 1st.

Transportation/Shuttles:

During the conference weekend the Christian Outreach Office provides scheduled shuttle service to and from the Holiday Inn (Weirton, WV), Baymont Inn and Suites (Weirton, WV), Super 8 (Steubenville, OH), Holiday Inn (Steubenville, OH), and the Hampton Inn (Steubenville, OH). Transportation around campus is also available during the conference weekend. Shuttle services for handicapped participants will be available between meeting rooms and other on-campus facilities. Arrangements for these shuttle services can be made on-site.

Franciscan University is not permitted to provide transportation to and from the Pittsburgh Airport. For individuals needing transportation to and from the Pittsburgh airport, the following are available taxi services:

Lockhart Limo Service (740) 282-4747

Airport Limo Service (740) 326-2907

These reservations must be made in advance.

For more information about transportation please go to <http://www.franciscanconferences.com/Guest/transport.asp>.

Parking:

Please be aware that campus parking lots are located several hundred yards from meeting facilities and residence halls and walking a significant distance may be necessary.

Meeting Rooms:

The meeting rooms are temperature-controlled, so we suggest wearing layers to ensure personal comfort. Hearing-assisted devices are available; simply make your request known prior to each session.

Refund Policy:

If you would like for us to process your cancellation requests, these requests must be received in writing by our office within five business days of the close of the conference. All registration cancellations are subject to a \$25 per person processing fee. Refunds will not be issued for housing or meals within five business days of the start of the conference. Refunds may take up to six weeks to process, especially during the busy summer conference season. A cancellation and refund request can be emailed to conferences@franciscan.edu.

Housing:

If you have selected on-campus housing, you will be housed in one of our Residence Halls. Housing will be assigned on campus at the time of check-in. Each residence hall will house males and females. We will do our best to separate genders by floors within the residence halls. Spouses will be able to room with each other. All Residence Hall rooms are double occupancy. Each room has two twin beds with towels, sheets, blankets, and pillows. Restrooms with showers are located on each floor. Community style bathrooms will be designated as either men or women. Rooms are not equipped with telephones. We recommend that you bring a fan (non A/C dorms), an alarm clock, and any medications (e.g. aspirin, antacids, etc.) you may need.

Please check-in no later than 8:00 p.m. on the opening day of the conference. If you need to arrive later than 8:00 p.m., please call our office to arrange for late check-in (800-437-8368). If you have not checked in by 8:00 p.m. on the opening day and have not made arrangements for late check-in, you may lose your housing reservation and no refund will be made. For more information regarding housing please go to <http://www.franciscanconferences.com/Housing/>.

Franciscan University has a limited amount of air conditioned housing. There is an increased rate for air conditioned housing whether it is for medical needs or personal preference. For more information or to find out what is still available, please call our office at 1-800-437-8368.

Married couples will be roomed together if it is requested. We do accept roommate requests prior to the opening day of the conference. If you have already registered and would like to put a roommate request in, please call our office at 1-800-437-8368. Should two participants wish to room together, they must arrive at the on-campus registration area together and request housing in the same dormitory. If two beds in a room are available, they will be assigned housing at that dormitory. Upon arriving at the dorm, the participants should inform the housing host on duty of their request, which will be accommodated, barring unforeseen circumstances.

Meals:

In order to fully participate in the conference experience, you are encouraged to purchase the meal plan and eat in the cafeteria. The meal plan covers dinner on Friday night through lunch on Sunday afternoon. Fellowship with other conference participants is crucial for the weekend. Individual meals cannot be purchased at the cafeteria. The cafeteria is only accepting meal plans. However, there are other dining options on and off campus.

Sodexo Campus Services will be happy to accommodate your dietary needs as well as possible. Please call them in advance at 740-283-6274 to discuss the arrangements.

For more information about dining options please go to <http://www.franciscanconferences.com/Meals/>.

Children on Campus:

We at Franciscan University foster and love families. However, due to our staffing, facility constraints, and insurance regulations, we are unable to provide childcare during the conferences. In addition, our meeting rooms and residence halls were not designed with young children in mind, and therefore are not safe for children. Because of this, children under the age of 12 are not allowed to attend Franciscan University's adult conferences. Please note that any requests for exceptions must be referred to a professional staff member.

Nursing infants are permitted to attend sessions with a parent, but are not permitted to be housed on campus.

Questions?

If this Information Sheet has not addressed all of your questions or concerns please visit our Frequently Asked Questions page at <http://www.franciscanconferences.com/Guest/faq.asp> or call our office at 1-800-437-8368.